

# CITY OF LOS ANGELES CALIFORNIA

## PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

**Peter J. Sean**  
PRESIDENT

**Dr. Rick Rodriguez**  
VICE PRESIDENT

**Zoila Bañuelos**  
TREASURER

**Sunny Kim**  
SECRETARY



PICO UNION NEIGHBORHOOD COUNCIL  
EXECUTIVE BOARD MEETING AGENDA  
**November 18, 2013 at 6:30pm**  
**Kolping House - Auditorium (parking available)**  
**1225 S. Union Ave., Los Angeles, CA 90015**  
**[www.picounionnc.org](http://www.picounionnc.org)**  
**213-738-0137**

## PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

Jenny Arzate  
Jesus Bañuelos  
Humberto Camacho  
Jorge Dominguez  
John Cameron Kelley  
Mark Lee  
Jay Park  
Sang Park  
Cynthia Rodriguez  
Kenneth Wyrick  
Vacant

1. **Call to Order**
2. **Welcome remarks and Roll Call**
3. **Public comments** – Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)
4. **Discussion and action on possible items to appear on General Board Agenda on December 2, 2013:**
  - a) Discussion item: David Juarez requests to introduce himself and the organization, Bienestar. Bienestar is a non-profit organization that recently received a grant from the state to do outreach and educate the public about Covered California (Obamacare).
  - b) Discussion and action item: PUNC President, Peter Sean, requests to nominate Vivian Tanamachi to the transportation committee. She is currently a resident and property owner in the Pico Union.
  - c) Discussion and action item: PUNC President, Peter Sean, requests that the PUNC board vote for the removal of Sang Park from the Pico Union Neighborhood Council. Sang Park has accumulated over 7 absences from the General board meetings. Sang Park has not contacted the neighborhood council office about missing meetings nor has he been able to be contacted with the phone numbers and email addresses he has provided.
  - d) Discussion and action item: PUNC President, Peter Sean, requests to discuss the monthly community street cleaning in the Pico Union area. The first clean up will be Saturday December 7, 2013. The request for cleaning supplies has been requested through the office of Councilmember Gil Cedillo.
  - e) Discussion item and action item: Pico Union Neighborhood Council will have to vote to approve the lease agreement with the Catholic Kolping House. The lease agreement begins from the month of August 2013 to August 2014 at the price of \$300.00 a month. The yearly obligation will be \$3,600.00.
  - f) Discussion item and possible action item: PUNC Vice President Rick Rodriguez would like to nominate himself as the Pico Union Budget Advocate. As the Pico Union Budget Advocate, meetings would have to be attended monthly at city hall. Currently, PUNC does not have a Pico Union Budget Advocate.
  - g) Discussion item and possible action item: PUNC Vice President Rick Rodriguez requests that a volunteer be assigned to help the administrative assistant in filing and organizing the PUNC office. The total estimated hours needed for volunteer work is 7 hours.
  - h) Discussion item and possible action item: PUNC Vice President Rick Rodriguez requests that the board approves a list for the Pico Union Neighborhood Council Awards.
  - i) Discussion item and possible action item: PUNC Vice President Rick Rodriguez requests to discuss the information on the Elections for April 2014.

- j) Discussion item: PUNC Treasurer, Zoila Banuelos, requests to discuss the event occurring on December 12, 2013 at the Olympic Police Station where people are invited to donate new children shoes to a preselected elementary school.
- k) Discussion item: PUNC Treasurer, Zoila Banuelos requests to discuss the event “Our Drive to Belong” which will be at Magnolia Place on Saturday, November 23, 2013. This event will inform the community about the resources that are provided by committees and organizations. This event will also be a search for new leaders in the community. This will take place during the hours of 9:00 am – 2:00 pm on Saturday, November 23, 2013.

**5. Board member comments – comments from board members on non-agenda items within the Board’s subject matter jurisdiction.**

**6. Meeting adjournment**

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at *1225 S. Union Ave, Los Angeles, CA 90015*, at our website by clicking on the following link: [\\_www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Executive Board may also call any additional special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11<sup>th</sup> St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to [Picounion09@att.net](mailto:Picounion09@att.net).

**Process for Reconsideration** - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

**PROCESS FOR FILING A GRIEVANCE:** Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the

person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.