

CITY OF LOS ANGELES CALIFORNIA

PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

Peter J. Sean
PRESIDENT

Dr. Rick Rodriguez
VICE PRESIDENT

Zoila Bañuelos
TREASURER

Sunny Kim
SECRETARY



PICO UNION NEIGHBORHOOD COUNCIL
EXECUTIVE BOARD MEETING MINUTES
October 28, 2013 at 6:30pm
Kolping House - Auditorium (parking available)
1225 S. Union Ave., Los Angeles, CA 90015
www.picounionnc.org
213-738-0137

PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

Jenny Arzate
Jesus Bañuelos
Humberto Camacho
Jorge Dominguez
John Cameron Kelley
Mark Lee
Jay Park
Sang Park
Cynthia Rodriguez
Kenneth Wyrick
Vacant

1. Call to Order

- Meeting called to order at 6:32 pm

2. Welcome remarks and Roll Call

- Present- Peter Sean, Rick Rodriguez, & Zoila Bañuelos
- Absent- Sunny Kim

3. Public comments – Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)

- n/a

4. Discussion and action on possible items to appear on General Board Agenda on November 4, 2013:

a) Discussion item and possible action item: LAPD Detective Bixler will like to lead a discussion and presentation about current marijuana issues. Detective Bixler specializes in the field of drug reinforcement and has information for the PUNC Board and community.

- **The PUNC Executive Board chose to approve the discussion of this item.**

b) Discussion item and possible action item: PUNC Outreach Committee Member, Karen Sandoval, requests that the PUNC Board vote on a Motion to approve a funding request of \$400 for a PUNC Outreach Committee holiday gift drive. As stated in the Department of Neighborhood Empowerment 11/30/2012 Treasurer Handbook (pg. 71), the toys (outreach items) would have to have the PUNC logo affixed to their tags. Karen Sandoval plans for the event to take place during a PUNC Outreach Committee Meeting on 9/16/2013 in the Pico Union Library at 5:30 p.m.

- **The PUNC Executive Board chose to approve the discussion of this item.**

c) Discussion item and possible action item: Officer Paul Evleth from the Southwest Community Police Station would like to address and discuss the issue of not receiving an approved grant at the May 2013 General Board meeting. The grant was for a funding request made by the Southwest Teen Community Police Advisory Board and the LAPD Southwest Area Youth Board in the amount of \$832 for the South Los Angeles Youth Public Safety Conference. The date for the South Los Angeles Youth Public Safety Conference was between June and August of 2013. He also asks for the grant to taken out of the current fiscal year's budget.

- **The PUNC Executive Board chose to approve the discussion of this item.**
- **The event was pushed back to February 2014**

d) Discussion item and possible action item: PUNC board will need to have the selection of an Election Chair and an Outreach Chair for the upcoming elections on April 3rd, 2014. An approval of the Elections Stipulation Worksheet will also be due which will include the time and location of the election. Pico Union NC is in Region 6-Central 2. The selection of the Election/Outreach chairs and the approval of the Elections Stipulation Sheet will need to be done by November 22, 2013.

- **The PUNC Executive Board chose to approve the discussion of this item**
- **Peter Sean nominates Rick Rodriguez for Election Chair**

e) Discussion item and possible action item: The City of Los Angeles currently has a federally grant funded program in which free street trees are being planted along the parkway. The only requirements are that participants must agree to water their tree(s) and they must live within the City. For more information, please visit www.environmentla.org or call (213) 485-3954.

- **The PUNC Executive Board chose to approve the discussion of this item**

f) Discussion item and action item: PUNC Board Vice President, Rick Rodriguez, would like the PUNC Board Members to attend the Pico Union Festival being held on November 29, 2013 at 1501 W. 12th Street, Los Angeles, CA 9001 from 10:00 am to 6:00 pm. The event is expecting 1,000 in attendance and participants ranging from restaurants, exhibitors from public health department, organizations, churches, and local Pico Union businesses. PUNC Board Vice President, Rick Rodriguez, also requests that the PUNC Board vote on a Motion to approve a funding request of \$150 for a table at this event. The table can have newsletters from PUNC and bring community awareness and support.

- **The PUNC Executive Board chose to approve the discussion of this item**

g) Discussion item and possible action item: PUNC Board President, Peter Sean, would like to discuss the monthly street cleaning event starting on Saturday, November 16, 2013. He would like to request for volunteers from the PUNC Board Members to start a cleaning team for the monthly street cleanings. Also, a funding request is being made by the PUNC President for PUNC logo shirts which can be worn during the monthly cleaning events. These shirts will bring awareness for the monthly clean up for the community which includes business owners and other vital members of the community who may need information about street cleaning resources. The shirts can also be distributed to the community so that Pico Union can be recognized as a neighborhood that is truly active in keeping their streets clean and presentable.

- **The PUNC Executive Board chose to approve the discussion of this item**

h) Discussion item and possible action item: PUNC Board President, Peter Sean, would like to discuss the current state of progress for the Community Phone Tree. He would like to recognize those who have already contributed their two community members' names and contact numbers for the phone tree. Also, he would like the remaining PUNC Board Members who have not contributed their two community members' name and contact numbers to turn them in as soon as possible so that the project can be put into effect immediately.

- **The PUNC Executive Board chose to approve the discussion of this item**

i) Discussion item and possible action item: PUNC Board Vice President, Rick Rodrigue, would like to discuss the Seconds awards breakfast being held by the Salvadoran Community. This event is November 10, 2013 at 9:00 am at Playa Las Tunas Restaurant 1107 S. Alvarado St. Los Angeles, CA 90006. There will be an assigned table for PUNC. The donation cost for a table is \$100 and each person is \$10. If any questions about the event or reservations, contact Jorge Dominguez at (213) 985-6800.

- **The PUNC Executive Board chose to approve the discussion of this item**

j) Discussion item and possible action item: PUNC Board Treasurer, Zoila Bañuelos, would like to discuss her plans on presenting the Quality of Life and Safety folders to the community which includes St. Thomas Church, recreational programs, schools, and organizations. The community would benefit from the information and resources provided by the Quality of Life and Safety Committee.

- **The PUNC Executive Board chose to approve the discussion of this item**

k) Discussion item and possible action item: The organization, Aztecs Rising would like to make a presentation to the General Board about their mission and purpose in the community. They will provided photos in their presentation of their past community involvements and events.

- **The PUNC Executive Board chose to approve the discussion of this item**

5. Board member comments – comments from board members on non-agenda items within the Board's subject matter jurisdiction.

- **President Peter Sean brought to discussion the absence of board member Sang Park. Peter Sean requests Sang Park to be removed from the board because of absence without excuse for more than 3 meetings in a row. He also requests an evaluation of the several absences of other board members.**

6. Meeting adjournment

- **Meeting was adjourned at 7:32 pm**

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at *1225 S. Union Ave, Los Angeles, CA 90015*, at our website by clicking on the following link: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Executive Board may also call any additional special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at 1) **Normandie Recreation Center 1550 S. Normandie Bl.** 2) **Berendo Middle School 1157 S. Berendo St.** 3) **Leo Politi Elementary School 2481 W. 11th St.** 4) **Magnolia Ave. Elementary School 1626 S. Orchard Ave.** 5) **Tenth Street Elementary School 1000 Grattan** 6) **Pico Union Branch Public Library 1030 S. Alvarado St.** 7) **Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to

comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.