

CITY OF LOS ANGELES CALIFORNIA



PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

Peter J. Sean
PRESIDENT

Dr. Rick Rodriguez
VICE PRESIDENT

Zoila Bañuelos
TREASURER

Sunny Kim
SECRETARY

PICO UNION NEIGHBORHOOD COUNCIL
EXECUTIVE BOARD MEETING MINUTES
September 30, 2013 at 6:30pm
Kolping House - Auditorium (parking available)
1225 S. Union Ave., Los Angeles, CA 90015
www.picounionnc.org

PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

Jenny Arzate
Jesus Bañuelos
Humberto Camacho
Jorge Dominguez
John Cameron Kelley
Mark Lee
Jay Park
Sang Park
Cynthia Rodriguez
Kenneth Wyrick
Vacant

1. **Call to Order**
2. **Welcome remarks and Roll Call**
3. **Present: Peter Sean, Dr. Rick Rodriguez, Zoila Bañuelos, and Sunny Kim.**
4. **Public comments** – Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)
5. **Discussion and action on possible items to appear on General Board Agenda on October 7, 2013:**
 - a) Discussion item and possible action item:
 - Case # ZA-2013-2423 ZV ZAA;
 - Application Type: Zone Variance & Zoning Administrator & Adjustment;
 - Applicant : Chapin Properties;
 - Projection Location: 2553, 2553 1/2, 2555 W. 12th St. LA. CA.90006;
 - Property Use: Apartments;
 - Action Request: Zone Variance to provide 3 auto parking spaces in lieu of the required 10 parking spaces.
 - **The PUNC Executive Board chose NOT to approve the discussion of this item.**
 - b) Presentation: The City of Los Angeles Planning Department would like to give a 15 minute presentation to the board and the public about the status of the South LA Community Plan. The Planning Department has been working on the update to this plan since 2007. They would like to give an overview of what they have done, what the next steps are (such as: EIR & public hearings).
 - **The PUNC Executive Board chose to approve the discussion of this item.**
 - c) Presentation, discussion, and possible action item: Presentation by SWA Group (landscape architecture, planning, and urban design firm) regarding their volunteer efforts towards the Streets for People plaza project (an LADOT initiative). The program focuses on transforming excessive or underutilized street space into pedestrian plazas, parklets, or bike corrals through a renewable temporary (one year) permit. LADOT anticipates launching the program in late fall or early next year. SWA Group is searching for a community that desires a new pedestrian plaza and they believe that the Pico Union neighborhood could benefit from additional public open space and have identified some potential project locations along Hoover.
 - **The PUNC Executive Board chose to table this item for a future meeting.**
 - d) Discussion and possible action item: The Pico Union Vice President and Treasurer request that the PUNC Board vote on a Motion to approve the Vice President to be the alternate second signatory for the PUNC.
 - **The PUNC Executive Board chose NOT to approve the discussion of this item.**
 - e) Discussion and possible action item: The Pico Union President requests that the PUNC Board consider and vote on a Motion to approve his nomination (s) for the PUNC Youth Committee.
 - **The PUNC Executive Board chose NOT to approve the discussion of this item.**

- f) Discussion and possible action item: The Pico Union President requests that the PUNC Board consider and vote on a Motion to approve his nomination (s) for the PUNC Transportation Committee.
- **The PUNC Executive Board chose NOT to approve the discussion of this item.**
- g) Discussion and possible action item: The PUNC President requests that the PUNC Board to discuss and possibly vote on a Motion to elect a member of the community to the PUNC Board seat which is vacant.
- **The PUNC Executive Board chose to approve the discussion of this item.**
- h) Discussion item and possible action item: The Outreach Committee requests that the PUNC Board vote to approve a motion to approve candidates for the award of “Outstanding Contribution to Pico-Union.” to be recognized for their service to the community during a PUNC Board meeting. According to an advisor from the Department of Neighborhood Empowerment Councils 4 Councils program, the PUNC should consider contacting their City Council representative’s office because they can have the certificates made and the City Council representative can hand them out at a PUNC meeting.
- **The PUNC Executive Board chose to approve the discussion of this item.**
- i) Discussion item and possible action item: Pedro Ramirez, from the Office of Councilmember Gilbert Cedillo, request that the PUNC Board vote on a Motion to approve a community partnership for the First Council District Community Clean up scheduled for October 19th, 2013. Pedro Ramirez will lead the clean-up effort in the Pico Union area which will be take place around Magnolia Place: 1910 Magnolia Avenue, Los Angeles, CA 90007. The event starts at 8:30am. For more information contact the District 1 office at (213) 473-7001.
- **The PUNC Executive Board chose to approve the discussion of this item.**
- j) Discussion item and possible action item: Bernardina’s Foundation requests that the PUNC Board vote on a Motion to approve a partnership and funding request of \$400 to hold an outreach event in which food is provided to the public and the PUNC is advertised to the stakeholders in the Pico Union community.
- **The PUNC Executive Board chose to approve the discussion of this item.**
- k) Discussion item and possible action item: Aztecs Rising requests that the PUNC Board vote on a Motion to approve a partnership and funding request of \$400 to hold an outreach event in which food is provided to the public and the PUNC is advertised to the stakeholders in the Pico Union community.
- **The PUNC Executive Board chose to approve the discussion of this item.**
- l) Discussion and action item: The PUNC Treasurer requests the PUNC board vote on a Motion to approve the PUNC Monthly Expenditure Report for the month of September 2013.
- **The PUNC Executive Board chose to approve the discussion of this item.**
- m) Discussion and action item: The PUNC Executive Board request that the PUNC board vote on a Motion to approve Margaret Martinez as the Administrative Assistant for the PUNC.
- **The PUNC Executive Board chose to approve the discussion of this item.**

6. Board member comments – comments from board members on non-agenda items within the Board’s subject matter jurisdiction.

7. Meeting adjournment: 7:14 pm

The PUNC Executive Board chose to adjourn the meeting.

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on

this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: [_www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Executive Board may also call any additional special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11th St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.