

CITY OF LOS ANGELES  
CALIFORNIA

PICO UNION NEIGHBORHOOD  
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PETER SEAN  
VICE-PRESIDENT

JOHN CAMERON KELLEY  
SECRETARY

JANE SCOTT  
TREASURER



PICO UNION  
NEIGHBORHOOD COUNCIL  
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SUSANA ARREGUIN  
JESUS BANUELOS  
ZOILA BANUELOS  
FREDY CASTELLON  
RAUL CLAROS  
JORGE DOMINGUEZ  
MARK LEE  
DORA LYONS  
SANG PARK  
RICK RODRIGUEZ  
CARMEN VAUGHN

PICO UNION NEIGHBORHOOD COUNCIL  
EXECUTIVE BOARD MEETING MINUTES

July 25, 2011

6:30pm

Kolping House

1225 S. Union Ave, Los Angeles, CA 90015

*Servicios de Traducción en español estarán disponibles.*

**1. Call to Order at 6:31pm**

**2. Roll Call**

**Present: Peter Sean, John Cameron Kelley, Jane Scott**

**Excused: Irene Lewis**

**3. Discussion of possible items for the August 1, 2011 General Board meeting agenda**

- a. Action Item: Motion to invite someone per Susana's request to give an update on the pickup of bulky items and discuss the issue of potholes to the August agenda.  
Jane motions, 2<sup>nd</sup> by Peter to add this item to general board agenda for Aug 1 as a 10 minute presentation. Unanimous approval of motion. XO members asked that Susana contact someone from each of these departments but she refused to do so and said to have the secretary do it.
- b. Action Item: Motion to invite Martha Saucedo, AEG representative to give an update on the football stadium on the August agenda.  
Cameron motion, 2<sup>nd</sup> by Jane to add this item to general board agenda for Aug 1 as a 10 minute presentation. Unanimous approval of motion. Carmen will call Martha Saucedo to coordinate her attendance at the general board meeting.
- c. Discussion Item: How to post agendas when schools are not in session.  
Cameron motion, 2<sup>nd</sup> by Jane to include in agenda the following discussion item: Obtain volunteers to post agendas at designated locations. Unanimous approval of motion.
- d. Discussion Item: Election of committee chairs in August. Item has already been approved for the August General Board meeting agenda.  
No motion or vote on this item since it was approved for the agenda at last month's general board meeting.

- e. Possible Action Item: Isabel Cardenas's presentation on the Salvadorean Day celebration and possibly add to August agenda.  
Cameron motion, 2<sup>nd</sup> by Jane to include in agenda for Aug 1 the following action item: 10 minute presentation by Isabel Cardenas for \$2000 funding request in support of Salvadoran Day celebration on August 6-7 and separate request that the Pico Union Neighborhood Council staff a booth at the celebration regardless of whether the neighborhood council agrees to provide financial support for the Salvadoran Day celebration. Unanimous approval of motion.
- f. Cameron motion, 2<sup>nd</sup> by Jane to include in agenda the following action item: Review and approve flyer for distribution at Salvadoran Day celebration presented by Jorge Dominguez. Unanimous approval.
- g. Cameron motion, 2<sup>nd</sup> by Jane to include in agenda a 10 minute presentation to discuss re-districting. Unanimous approval of motion.

**4. Public comments on non-agenda items within the Board's subject matter jurisdiction.**

- a. Victor will obtain confirmation on whether there will be a city council meeting this week about the proposed football stadium and forward information to Irene or Sarah so that the information can be distributed on the neighborhood council email list.
- b. Carmen urged the community to get involved in the re-districting process. Raul said to add agenda item (item 3.g. above) for next month's general board meeting and he will contact an organization to make a short presentation about the process and the need for Pico Union to be included in the discussion. He will let Irene or Sarah know the name of the organization to be presenting.
- c. Board member Jorge Dominguez says he will donate 5000 flyers to distribute at the neighborhood council's booth at the Salvadoran Day celebration. Mark Lee advised that he needs to obtain from Sarah the template flyer that was approved by the city attorney's office and use that as a sample for his proposed flyer to present to the full board at the next general meeting.

**5. Board Member comments on non-agenda items within the Board's subject matter jurisdiction.**

No Board Member comments.

**6. Meeting adjournment at 7:42pm.**

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The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: [www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **the PUNC office at 213-738-0137**

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11<sup>th</sup> St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan and 6) Pico Union Branch Public Library 1030 S. Alvarado St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Analyst Gabriela Quintana at (213) 473-0357 or please send an e-mail that states the accommodations that you are requesting to [gabriela.quintana@lacity.org](mailto:gabriela.quintana@lacity.org).

**Process for Reconsideration** - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

**PROCESS FOR FILING A GRIEVANCE:** Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall prepare and submit a written report to the Board out lining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law.

In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.