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CARMEN VAUGHN

PICO UNION NEIGHBORHOOD COUNCIL
EXECUTIVE BOARD MEETING MINUTES

Sept 26, 2011

6:30pm

Kolping House

1225 S. Union Ave, Los Angeles, CA 90015

Servicios de Traducción en español estarán disponibles.

1. Call to Order 6:40pm

2. Roll Call

Present: Irene Lewis, Jane Scott, John Cameron Kelley

Excused: Peter Sean

3. Discussion of possible items for the October 3, 2011 General Board meeting agenda

- a. Discussion Item: Motion to approve up to 5 representatives from Pico Union to be able to access to the PUNC Community Impact Statement website for the October agenda.
Jane moved and Cameron 2nd to add this item to the agenda for October's general board meeting. Unanimous approval.
- b. Action Item: Motion to approve Barbara Hupp's presentation on illegal vendors near schools for the October agenda
Cameron moved and Jane 2nd to add this item to the October agenda. Unanimous approval
- c. Discussion Item: Board member Ethics training and possible action item to include this on the October agenda.
Cameron moved and Irene 2nd to add this item to October agenda but state it as:
Discussion Item: Mandatory board member ethics training and possible disqualification from future board voting for those members who do not complete ethics training.
Unanimous approval.
- d. Discussion item on the length of meetings and ways to reduce wasted time and possible action item to include this on the October agenda.
Cameron moved and Jane 2nd to add this item to October agenda. Unanimous approval.
- e. Action Item: Motion to spend \$300 to update the drupal software on the PUNC website, taken from the budget line item "General Operations/Miscellaneous" and add this item to the October agenda. Currently the website is showing errors because of the lack of this update.

Cameron moved and Irene 2nd to add this to October agenda.

4. Public comments on non-agenda items within the Board's subject matter jurisdiction.

Carmen raised concern about whether zoning committee should be limited to only 4 members under the bylaws. Also asked about when planters would be filled with concrete and Jane said that this should happen in about 2 weeks. Victor asked that City Year be added to the board agenda on a regular basis.

5. Board Member comments on non-agenda items within the Board's subject matter jurisdiction.

Jane asked that we confirm with Sang Park whether he needs translation services and if so determine why the services are more than what we pay for Spanish translation. Jane also stated that Pablo confirmed receipt of funds to pay for capping planters at Hoover and 11th and Arapahoe and Pico.

6. Meeting adjournment at 7:41pm.

The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11th St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan and 6) Pico Union Branch Public Library 1030 S. Alvarado St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Analyst Gabriela Quintana at (213) 473-0357 or please send an e-mail that states the accommodations that you are requesting to gabriela.quintana@lacity.org.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law.

In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.