

CITY OF LOS ANGELES CALIFORNIA

**PICO UNION NEIGHBORHOOD COUNCIL
OFFICERS**

Jay Park
PRESIDENT

Zoila Bañuelos
VICE PRESIDENT

Genny Alberts
TREASURER

Jovita Carrillo
SECRETARY



**PICO UNION NEIGHBORHOOD COUNCIL
BOARD MEMBERS**

Jesus Bañuelos (Renter Representative)
Cynthia Rodriguez (Homeowner Rep)
Erica Jung (Resident Homeowner)
Edgar Hernandez (Member at Large)
Louis Shapiro (Resident Tenant)

**PICO UNION NEIGHBORHOOD COUNCIL
SPECIAL GENERAL BOARD MEETING MINUTES**

Yohan Chang (Business Representative)
Wilfredo Piñeda (Community Based Org)
Hyoung Kim (Renter Representative)
Sunny Kim (Senior Citizen)

June 17th , 2020 at 6:30 pm
Kolping House – Auditorium (Parking available)
1225 S Union Ave, Los Angeles, CA 90015
www.picounionnc.org

Public Zoom link (Please click to join):
<https://zoom.us/j/97380380017>

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government to us.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Pico Union Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must dial **+1 (669) 900-6833** or **(888) 475-4499 (Toll Free)** or **(833) 548-0276 (Toll Free)** or **(833) 548-0282 (Toll Free)** or **(877) 853-5257 (Toll Free)**, and enter the meeting ID number **973 8038 0017** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

1. WELCOMING REMARKS:

- a. Call to Order and Flag Salute
- b. Roll Call

Board Members	Present	Absent
Jay Park	X	
Zoila Banuelos	X	
Genny Alberts	X	
Jovita Carrillo	X	
Hyoung Kim	X	
Jesus Banuelos	X	
Sunny Kim	X	
Edgar Hernandez		X
Wilfredo Pineda		X

Louis Shapiro	X	
Yohan Chang		X
Cynthia Rodriguez		X
Erica Jung	X	
Total:	9	4
Quorum has been met		

2. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

- a. LAPD Senior Lead Officers
- b. City and other Governmental Agencies

3. **General Public Comments** - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes.

4. COMMITTEE REPORTS

- a. Outreach Committee
Zoila Banuelos – No report
- b. Quality of Life and Safety Committee
Jesus Banuelos – No report
- c. Transportation Committee
Louis Shapiro – No report
- d. Zoning, Planning and Land Use
Erica Jung – Due to recent fireworks and protests, a lot of people are getting nervous. Can we do anything about that situation?
Genny Alberts – The fireworks are illegal in LA, due to the situation of protests, we may have to take care of ourselves.
- e. Youth Committee
N/A

5. MOTIONS & PRESENTATIONS:

- a. **Discussion and possible action to approve the Monthly Expenditure Report (MER) for the month of February 2020**

**Genny Alberts a motion to approve item 5a
Jesus Banuelos seconds motion**

9 Yes, 4 Absent

Item 5a has been approved.

- b. **Discussion and possible action to approve the Monthly Expenditure Report (MER) for the month**

of March 2020

Louis Shapiro a motion to approve item 5b

Jovita Carrillo seconds motion

9 Yes, 4 Absent

Item 5b has been approved.

- c. Discussion and possible action to approve the Monthly Expenditure Report (MER) for the month of April 2020

Genny Alberts a motion to approve item 5c

Louis Shapiro seconds motion

9 Yes, 4 Absent

Item 5c has been approved.

- d. Discussion and possible action to approve the Monthly Expenditure Report (MER) for the month of May 2020

Item 5d has been postponed.

- e. Discussion and possible action to approve the Minutes of the March 9th, 2020 Special General Board Meeting

Jovita Carrillo makes a motion to approve item 5e.

Jesus Banuelos seconds motion

9 Yes, 4 Absent

Item 5e has been approved.

- f. Discussion and possible action to approve Encumbrance Request Form

Zoila Banuelos makes a motion to approve item 5f.

Jesus Banuelos seconds motion

9 Yes, 4 Absent

Item 5f has been approved.

- g. Discussion and possible action to encumber neighborhood council funds from this Fiscal Year to be rolled over into Fiscal Year 2020-2021.**

**Louis Shapiro a motion to approve item 5g
Jovita Carrillo seconds motion**

9 Yes, 4 Absent

Item 5g has been approved.

- h. Discussion and possible action to encumber up to \$3000.00 to purchase Pico Union NC street signs to be placed in 6 different locations within NC boundaries from Council District 1.**

**Erica Jung makes a motion to approve item 5h
Jovita Carrillo seconds motion**

9 Yes, 4 Absent

Item 5h has been approved.

- i. Discussion and possible action to encumber up to \$350.00 to purchase a Pico Union NC pull up banner for Outreach purposes from Office Depot.**

**Erica Jung makes a motion to approve item 5i
Jesus Banuelos seconds motion**

9 Yes, 4 Absent

Item 5i has been approved.

- j. Discussion and possible action to encumber up to \$650.00 to purchase a laptop for the Pico Union Neighborhood Council from Office Depot.**

**Genny Alberts a motion to approve item 5j
Jesus Banuelos seconds motion**

9 Yes, 4 Absent

Item 5j has been approved.

- k. Discussion and possible action to encumber up to \$2000.00 for Prevención y Rescate's Beautification Project on Fedora and Pico Blvd.

Zoila Banuelos makes a motion to approve item 5k
Jovita Carrillo seconds motion

9 Yes, 4 Absent

Item 5k has been approved.

- l. Discussion and possible action to encumber up to \$2000.00 to purchase audio equipment (microphone and speaker) from Best Buy.

Genny Alberts a motion to approve item 5l
Erica Jung seconds motion

9 Yes, 4 Absent

Item 5l has been approved.

- m. Discussion and possible action to encumber up to \$7500.00 for the Berendo Neighborhood Association's community garden beautification project located at 1116 S. New Hampshire.

Erica Jung makes a motion to postpone item 5m
Louis Shapiro seconds motion

9 Yes, 4 Absent

Item 5m has been postponed.

- n. Discussion and possible action to approve Angelica Art Center's resubmitted Neighborhood Purpose Grant (NPG) Application after making necessary amendments

Genny Alberts a motion to approve item 5n
Jovita Carrillo seconds motion

9 Yes, 4 Absent

Item 5n has been approved.

- o. Discussion and possible action to elect Executive Officers for the 2020-2021 term.

Genny Alberts nominates Jay Park as President
Jovita Carrillo seconds motion
Jay Park accepts nomination

9 Yes, 4 Absent

Jay Park has been elected President of the PUNC for the 2020-2021 term.

Jay Park nominates Zoila Banuelos as Vice President
Jesus Banuelos seconds motion
Zoila Banuelos accepts nomination

9 Yes, 4 Absent

Zoila Banuelos has been elected as the Vice-President of the PUNC for the 2020-2021 term.

Zoila Banuelos nominates Genny Alberts as Treasurer
Jovita Carrillo seconds motion
Genny Alberts accepts nomination

9 Yes, 4 Absent

Genny Alberts has been elected as the Treasurer of the PUNC for the 2020-2021 term.

Genny Alberts nominates Jovita Carrillo as Secretary.
Jesus Banuelos nominates Louis Shapiro as Secretary.

Jovita Carrillo accepts nomination
Louis Shapiro declines nomination

(Votes for Jovita Carrillo)

9 Yes, 4 Absent

Jovita Carrillo has been elected as the Secretary of the PUNC for the 2020-2021 term.

6. Board Member Comments (15 minutes)

- a) Comment on Member's own activities/brief announcements.
- b) Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
- c) Introduce new issues for consideration by the PUNC at its next meeting and to place on the future agenda.

7. Meeting Adjournment – 8:55 pm

The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **the PUNC office at 213-738-0137**

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings are posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11th St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico-Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico-Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings, shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.