

CITY OF LOS ANGELES CALIFORNIA

PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

Jay Park
PRESIDENT

David Torres
VICE PRESIDENT

Zoila Bañuelos
TREASURER

Elizabeth Guevara
SECRETARY



PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

Erica Jung (Resident Homeowner)
Jesus Bañuelos (Renter Representative)
Cynthia Rodriguez (Homeowner Rep)
Silvia Velasquez (Resident Tenant)

PICO UNION NEIGHBORHOOD COUNCIL

SPECIAL GENERAL BOARD MEETING AGENDA

Thursday, June 8, 2017 at 6:30pm
Kolping House – Auditorium (Parking available)
1225 S Union Ave, Los Angeles, CA 90015

www.picounionnc.org

Peter Sean (Business Rep)
Louis A. Shapiro (Resident Tenant)
Estrella Galindo (Community Based Org)
Hyoung Joong Kim (Renter Representative)

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government to us.

1. WELCOMING REMARKS:

- a. Election of New Cabinet for 2017 – 2018
 - 1) **President**
 - Estrella nominates Jay Park as President for another term (2017 – 2018)
 - Jay Park accepts nomination
 - Jay Park is selected as President by unanimous decision.
 - 2) **Vice President**
 - Jay Park nominates Zoila Banuelos as Vice President.
 - Zoila accepts nomination.
 - Zoila Banuelos is selected as Vice President by unanimous decision
 - 3) **Treasurer**
 - Zoila nominates Miguel Martinez for treasurer
 - Estrella nominates Cynthia Rodriguez for treasurer
 - Cynthia denies nomination, Miguel accepts nomination
 - Miguel Martinez is selected as the treasurer by unanimous decision
 - 4) **Secretary**
 - Jay Park nominates Silvia Velasquez as Secretary
 - Silvia nominates Jesus Banuelos
 - Jesus nominates Louis Shapiro
 - Silvia and Louis accepted nomination, Jesus denied nomination
 - Silvia receives 3 votes, Louis Shapiro received 2 votes
 - Silvia is selected as Secretary for 2017 – 2018 fiscal year

b. Call to order & Flag salute

6:45 pm

Track #9

c. Board roll call

Jay Park

Zoila Banuelos

Jesus Banuelos

Cynthia Rodriguez

Silvia Velasquez

Louis Shapiro

Estrella Galindo

Hyoung Kim

*Rest of board members absent

2. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

(Representative from government offices, Police Department, and community-based organizations)

a. LAPD Senior Leads – Olympic and Rampart Divisions

b. LA City & other Government Departments/Agencies

c. LA City Council District Representative

3. GENERAL PUBLIC COMMENTS ON NON AGENDA ITEMS:

(Comments from the public on non-agenda items within the Board's jurisdiction (Up to two minutes per speaker))

4. ADMINSTRATIVE ITEMS:

5. BOARD & COMMITTEE REPORTS - general monthly activity report

a) Treasurer report for the Month of May 2017

i. Monthly Expenditure Report (MER) on ONC's funding account, including review and approval of the monthly bank statement.

May costs: \$2,661.40

Outstanding Commitments: \$6,950.00

Balance of Budget: 9,765.78

*Too late for any new purchases/transactions

b) Committee Chairman Reports

1. Outreach Committee – David Torres

2. Quality of Life and Safety Committee – Jesus Banuelos

Project on June 21

3. Transportation Committee - Hyoung Kim

4. Zoning, Planning, and Land Use Committee – Erica Jung

5. Youth Committee – Elizabeth Guevara

6. MOTIONS, PRESENTATIONS & RESOLUTIONS:

a) (Discussion/Possible Action Items)

Approval of Monthly Expense (May 2017);

Estrella Galindo makes motion to approve monthly expense, Hyoung Kim seconds the motion

•Monthly Expense is approved by unanimous decision

b) Approval of May 1, 2017 General Board Meeting Minutes;

Jay Park makes motion to approve General Board Minutes, Estrella seconds

•General Board Meeting minutes are approved by unanimous decision.

- c) As the end of the fiscal year is approaching, the council wants to make last minute purchases for the office, as well as items that would be beneficial for meetings. These items are: Printer, projector, and name tags for board members.

Printer - \$400

-Silvia makes motion to purchase a printer for \$400, Zoila seconds motion

•Approved unanimously

Projector - \$1000

-Estrella makes motion to purchase a project for \$1000, Cynthia seconds motion

•Unanimously approved by board

Name Tags/Plates - \$500

-Estrella makes motion to devote \$500 to name plates, Cynthia seconds

•Approved unanimously

(Each item will be voted on separately)

- d) Two individuals would like to become part of the council this upcoming year and fill in vacant slots that we have. These candidates have already been nominated and voted on by the Executive Committee.

1) Maria Echeveria

-N/A

2) Miguel Martinez

Miguel: I'm here today because I want to become a part of this crew and want to help this community in any way I can. I work for a non-profit organization so I want to support and help out the board as much as I can. I want to help you guys bring as many people as we can to these meetings to get more things done. My role would be to facilitate our community work here with what we do at my organization. We provide a networking between the organizations and the people in our community.

-Estrella makes motion to elect Miguel Martinez as a board member (Community Based Org), Louis Shapiro seconds the motion.

•Miguel Martinez becomes a part of the board by unanimous decision

Jay: You will become part of the board in July when we begin our fiscal year of 2017 – 2018.

- e) Neighborhood Council wants to gather together, organize a cleaning day, and also do an inventory of all the things in the office. We need to update and make a new list, as the one we have in the office is outdated. Cleaning Day will be June 19, from 5:30 – 7:30. Board needs to approve the inventory, then we can submit it through online.
- f) David Cain – America's Healthy Kids (501(c)(3) non-profit org): Continuing their event at Toberman Park to promote a healthy lifestyle for today's children. Organizing a big event for kids to run around and have a good time, by engaging in physical activity. Have already collected \$2,000, but still looking to collect about another \$1,500 needed for the event. Asking the board if they can provide with any form of support.

Jay: David came to our meeting last Monday, and in my opinion we should at least support them with \$500

Cynthia: We should just support them with the \$1500 because we are going to lose the money anyway.

Zoila: By this Sunday, the card will not be working anymore, so even if we do it now, it will not be applicable until our next fiscal year and budget.

Unfortunately, we are not going to be able to give them any money because even if the board approves it right now, we are going to need City approval and receive a case number and then we will be able to spend the money. We can approve this, then use this paperwork for next fiscal year (July).

Jay: For next year's term, I would like to put aside \$500 for this.

Louis Shapiro makes motion to give \$500, Hyoung seconds motion

Cynthia makes motion to give \$750, Estrella seconds motion.

\$750 received 3 votes

\$500 received 5 votes

•\$500 will be put aside for America's Healthy Kids event

7. REQUEST/MOTIONS FOR FUTURE AGENDA ITEMS

Estrella: New Facebook account for the Pico Union Neighborhood Council

Jay: Our spokesperson for Pico Union NC will be Estrella Galindo

8. BOARD MEMBER COMMENTS/ANNOUNCEMENTS

9. MEETING ADJOURNMENT

Estrella makes motion to adjourn meeting, Cynthia seconds motion

•Meeting adjourned unanimously at 7:34pm

The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at *1225 S. Union Ave, Los Angeles, CA 90015*, at our website by clicking on the following link: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11th St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.