

# CITY OF LOS ANGELES CALIFORNIA



## PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

Jay Park  
PRESIDENT

Zoila Bañuelos  
VICE PRESIDENT

Miguel Martinez  
TREASURER

Silvia Velasquez  
SECRETARY

## PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

Jesus Bañuelos  
Cynthia Rodriguez  
Erica Jung  
David Torres

## PICO UNION NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING AGENDA

August 28, 2017 at 6:30pm  
Kolping House – Auditorium (Parking available)  
1225 S Union Ave, Los Angeles, CA 90015  
[www.picounionnc.org](http://www.picounionnc.org)

Peter Sean  
Louis A. Shapiro  
Estrella Galindo  
Hyoungh Joong Kim

### 1. Call to Order

Track # 13

6:45pm

### 2. Roll Call

Jay Park

Zoila Banuelos

Silvia Velasquez

Miguel Martinez

### 3. Welcome Message

Jay: Because of Labor Day we will have a special meeting on September 11.

### 4. Public comments – Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)

**Aurora:** Passing out NPG copies. Pavilion concerts at Macarthur Park. Free to community. Artists from around the world. It is important to bring Art to Macarthur park, we bring everything free of charge. Westlake and other areas are in poverty and a lot of schools have decreased funding for arts. We are filling a very important part for Macarthur park. Not only is there a free concert but there is a kid's area which kids have fun. 20 groups have been a part of our series. Different food vendors will be supported too. We ask for an NPG of \$5,000 for this project, many benefits such as reduction of crime due to this event. We provide access to arts for free. Audience collect fliers and learn more about the event and the community.

**Jay:** When you ask \$5000. we are considering and we would like to discuss the amount we will be giving.

**Miguel makes motion to discuss Levitt Pavilion NPG.**

**Ziola seconds motion**

•Unanimously approved

**Jay:** We will discuss this on September 11<sup>th</sup> during the special general board meeting.

**Aurora:** We will post logo on website, mention Pico Union on social media, and put in on flyer.

### 5. Discussion and Possible action items to appear on the General Board agenda for September 11, 2017.

a) Approval of Monthly Expense (**August 2017**);

**Miguel:** We paid ATT, 2 bills: Apple one 3 bills: 831, 1120, 1836, Grant (Happy village): 1000

**Silvia:** What about apple one?

**Miguel:** Employment service that we have contracts with (Misak, Eric) for administrative work.

**Silvia:** Spanish, Korean, English, on website

**Silvia makes motion:** To approve money expense of August 2017.

**Ziola Seconds motion**

•Motion approved unanimously

b) Approval of **August 7, 2017** GBM Minutes;

•**Motion approved unanimously**

c) Pico Union Project Resources Fair – Misunderstanding/Miscommunication on NPG. \$500 was approved and sent to Pico Union Project in January.

**Zoila:** For last fiscal year, there was a misunderstanding.

**Miguel:** Executive director was not aware that it was approved.

**Jay:** Everything was done correctly but the check disappeared. We must send them a letter.

**Zoila:** We sent it to the address but we don't know where the check went.

**Jay:** We will send a letter to Zachary and we will go through this process once again. We should call him over as well and discuss this issue.

**Miguel:** Zachary said he will send over another application during thanksgiving.

**Jay makes motion:** Send letter for Pico Union project resource fair.

**Silvia seconds motion**

•Unanimous decision to send letter.

**6. Board member comments – comments from board members on non-agenda items within the Board's subject matter jurisdiction.**

**Jay:** We will tell our administrator to speak with Estrella and city of LA to see if it is okay to post on social media or our website about our former council member who passed away recently

**Zoila:** We want to put someone in charge of CIS

**Ziola makes motion to choose a representative for CIS**

**Miguel Seconds motion**

•Unanimous Approval

**Silvia:** We should have nametags .

**Silvia makes motion for nametags for September 11 meeting.**

**Miguel Seconds motion**

•Unanimous Approval

**7. Meeting adjournment**

**Zoila motion to adjourn meeting**

**Miguel Seconds**

•Unanimous Approval to adjourn meeting at 7:20pm

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The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: [www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11<sup>th</sup> St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to [Picounion09@att.net](mailto:Picounion09@att.net).

**Process for Reconsideration** - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

**PROCESS FOR FILING A GRIEVANCE:** Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.