CITY OF LOS ANGELES

CALIFORNIA

PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

Peter J. Sean PRESIDENT

Dr. Rick Rodriguez VICE PRESIDENT

> Jenny Arzate TREASURER

Sunny Kim SECRETARY

PICO UNION NEIGHBORHOOD COUNCIL
EXECUTIVE BOARD MEETING AGENDA
April 29, 2013 at 6:30pm
Kolping House
1225 S. Union Ave, Los Angeles, CA 90015

Jnion Ave, Los Angeles, C www.picounionnc.org

PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

Jesus Bañuelos
Zoila Bañuelos
Humberto Camacho
Jorge Dominguez
John Cameron Kelley
Donna Kim
Mark Lee
Jay Park
Sang Park
Cynthia Rodriguez
Kenneth Wyrick

- 1. Call to Order
- 2. Welcome remarks and Roll Call
- **3. Public comments** Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)
- 4. Discussion and action on possible items to appear on General Board agenda on May 6, 2013
 - a) Discussion and possible action item: The PUNC Outreach committee requests that the PUNC General Board vote on a Motion to approve the Community Bulletin along with a cost increase of \$650 for full color printing for a total cost of \$1,650 for approximately 10,000 copies. The intention of the bulletin is to raise awareness of the Pico Union Neighborhood Council in the community. The plan for the Community Bulletins is to have them be distributed to the community by hand with the help of Pico Union coalition groups. The bulletins would list: A calendar of PUNC meetings, and events; community news, and events; useful contact information for government offices, politicians, and Non-Profit organizations.
 - b) Discussion and possible action item: Funding request by Dru Farnham, Coordinator of the Budlong Juliet Catalina Block Club, for her organization's 8th Annual Community Resource Fair. Their expected budget for the resource fair is of \$9,747 but the funding request to the PUNC is \$2,000. If a co-sponsorship relationship is reachable the PUNC logo would go on their flyers and yard signs the same size as the others. The PUNC is also encouraged to have a booth at the August 17th event to publicize the Pico Union Neighborhood Council.
 - c) Discussion and possible action item: Funding request by a Southwest Teen Community Police Advisory Board in the amount of \$832 for a Conference event that will serve many high schools in Los Angeles. The high schools include West Adams and Loyola which are in the Pico Union community.
 - d) Discussion and possible action item: PUNC President requests that more Board Members join the Transportation Committee, it is necessary to have at least another PUNC Board Member be a part of the Transportation Committee.
 - e) Discussion and possible action item: The PUNC President request that that the PUNC Board vote on a Motion to accept his nomination of Jordan Jacobs & Maria Montez to be Outreach committee members.
 - f) Discussion and action item: The PUNC ad hoc Bylaws committee unanimously voted to request that the PUNC General Board vote on a Motion to accept the modifications made to the Pico Union Neighborhood Council (PUNC) bylaws to comply with the Department of Neighborhood Empowerment Bylaws Template. The ad hoc Bylaws also chose to include the "Youth Committee" as a standing committee. The modified bylaws must be submitted to Department of Neighborhood Empowerment by June 1, 2013.
 - g) Discussion and action item: The PUNC Executive committee request that the PUNC General Board vote on a motion to have the PUNC Quality of Life committee choose outstanding people in the Pico Union community that should be recognized for their service to the community sometime in the summer.
 - h) Discussion and possible action item: Discussion and possible Motion to approve another PUNC Board training session from the Department of Neighborhood Empowerment or whomever DONE approves to conduct the trainings. Trainings that have not been conducted yet are: Board Member Orientation, Public Safety at NC Meetings, and Treasurer Training.
 - Discussion and possible action item: The PUNC Vice President would like to make a motion that the Executive Board vote to allow the Emergency Preparedness Resilience project present and update report during the PUNC Safety committee's report time slot.
 - j) Discussion and possible action item: The PUNC Vice President would like to make a motion that the Executive Board vote to allow the ad hoc Young Professionals committee to present a report.
- 5. Board member comments comments from board members on non-agenda items within the Board's subject matter jurisdiction.
- 6. Meeting adjournment

The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the PUNC office at 213-738-0137

The Executive Board may also call any additional special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at 1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11th St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board out lining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.