

# CITY OF LOS ANGELES

CALIFORNIA



## PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

**Peter J Sean**  
PRESIDENT

**Rick Rodriguez**  
VICE PRESIDENT

**Jenny Arzate**  
TREASURER

**Sunny Kim**  
SECRETARY

## PICO UNION NEIGHBORHOOD COUNCIL OUTREACH COMMITTEE AGENDA

**April 23, 2013 at 6:30pm**  
**Kolping House**

**1225 S. Union Ave, Los Angeles, CA 90015**

**[www.picounionnc.org](http://www.picounionnc.org)**

## PICO UNION NEIGHBORHOOD COUNCIL OUTREACH COMMITTEE MEMBERS

Miguel Amaya  
Rick Rodriguez

Jordan Jacobs  
Donna Kim

Maria Montez  
Karen Sandoval  
Peter Sean

### 1. Welcome remarks and Roll Call

### 2. Discussion items and possible action items:

- a) Discussion about PUNC Bulletins and requirement issues. The PUNC General Board approved \$1000 to be spent on the Bulletins but the Committee Chair believes the committee needs a total of \$1650 for 10,000 professional bulletins in full color.
- b) Discussion about using the two PUNC banners for outreach.
- c) Discussion about the Summer Levitt Pavilion event at MacArthur Park. The PUNC has to provide its own booth and canopy which is about \$149.
- d) Discussion about Pico Union flyers and post-cards for outreach that might have the PUNC logo or other outreach information perhaps for May, Mother's Day, or at a later date.
- e) Discussion about collaborating in July with the Pico Union Professional Medical Group for health fairs, booth, outreach, and advertising.
- f) Discussion about Outreach business cards which are ready to be picked up but have to be paid for by individual outreach members.
- g) Discussion about the general criteria for supporting any Pico Union Coalition Member doing Pico Union Outreach.
- h) Discussion about the difference between PUNC Outreach and Pico Union Coalition Outreach.
- i) Discussion about the Emergency Preparedness Resilience program status and its outreach effects.
- j) Discussion about Outreach contact lists and confidentiality issues that might be associated with working with contact private contact information.
- k) Announcement by Committee Chair that Mr. Miguel Amaya is to Co-Chair the Outreach committee when Chairman, Dr. Rick C. Rodriguez, is out of town or not available.
- l) Discussion about coordinating efforts with other neighborhood Councils Outreach Committees such as Venice, West LA, and Pacoima.
- m) Discussion about the Outreach committee posting meeting agendas. Committee Chair, Dr. Rick C. Rodriguez would like the committee to do their own agenda posting.

### 3. Public comments on non-agenda items within the committee's subject matter jurisdiction.

### 4. Board Member comments on non-agenda items within the committee's subject matter jurisdiction.

### 5. Meeting adjournment

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The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: [www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Outreach Committee may also call any additional special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at 1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11<sup>th</sup> St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Analyst Gabriela Quintana at (213) 473-0357 or please send an e-mail that states the accommodations that you are requesting to [gabriela.quintana@lacity.org](mailto:gabriela.quintana@lacity.org).

**Process for Reconsideration** - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

**PROCESS FOR FILING A GRIEVANCE:** Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.