

CITY OF LOS ANGELES

CALIFORNIA



PICO UNION NEIGHBORHOOD COUNCIL
OFFICERS

Mark Lee
PRESIDENT

Cynthia Rodriguez
VICE PRESIDENT

Zoila Bañuelos
TREASURER

Estrella Marisol Galindo
SECRETARY

PICO UNION NEIGHBORHOOD COUNCIL
BOARD MEMBERS

Jesus Bañuelos
Elizabeth Guevara
Erica Jung
Sunny Kim
Jay Park

Rick Rodriguez
Peter Sean

Louis A. Shapiro
Susana Arreguin
Kareen Sandoval
Carmen Vaughn

PICO UNION NEIGHBORHOOD COUNCIL
EXECUTIVE BOARD MEETING MINUTES
Monday November 24th, 2014 at 6:30pm
Kolping House – Auditorium (Parking available)
1225 S Union Ave, Los Angeles, CA 90015
www.picounionnc.org

1. **Call to Order 6:36pm**
2. **Welcome remarks and roll call**
Mark Lee
Cynthia Rodriguez
Zoila Banuelos
Estrella Galindo (arrived at late)

Mark Lee - Happy thanksgiving to everyone, I would like to give special thank you to our treasurer and all of the board members who volunteer of their time to help make our community better.

3. **Public comments** – Comments from the public on non-agenda items within the Board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)

Rick - a lot of things are happening in our community, we had a health fair and in December we will have a job fair.

Debbie Berry of J.S. Paluch Company, Inc. introduced herself as an Advertising Sales Executive, she offered to public information regarding Pico Union Neighborhood Council events in the St. Thomas Apostle Catholic Church newsletter, which prints weekly. She offered a one year rate of \$1,296, with an upfront discount of 5%. She stated that they print over 21,000 newsletters weekly and that over 15,000 people attend the church.

Mark ask about social media, but learned that the company doesn't have access yet, but maybe will in the future. Mark stated that the PUNC had lost over \$5,000 and could not commit to a year but would consider a 3 month trial.

Debbie agreed to attend the next general board meeting to request approval for a 3 month trial advertisement for \$349.00

Cynthia made a motion to put it the item on the General Board agenda, Mr. Lee seconded the motion.

Vote
3-0-1
Pass

4. **Discussion and possible action items to appear on the General Board agenda for December 1st 2014**

- a. Possible action item to put on the general board agenda: Approval of PUNC November 2014 monthly expenses.

Zoila made a motion to put the item on the general board meeting agenda, Cynthia seconded the motion.

Vote

3-0-1

Pass

- b. **Possible action item to put on the general board agenda: Approval Presentation by a representative from the Korean Daily regarding, The Drinking Water Campaign.**

Mark – the Korean Daily News wants to partnership with the PUNC and promote the Drinking water campaign which encourage people of the community to 8 cups per day, this is a healthy item, they want to use our website to promote their event.

Cynthia made a motion to put the item on the general board meeting agenda, Mark seconded the motion

Vote

3-0-1

Pass

- c. **Possible action item to put on the general board agenda: Changing the bylaws this was brought up by rick.**

The members agreed that they may need to make changes to the bylaws, but needed more time to review the changes.

Cynthia made a motion to but the item on the February General Board agenda Zoila seconded the motion.

Vote

3-1-0

Pass

- d. **Possible action item to put on the general board agenda: Presentation by Empower LA General Manager Gracie Liu what is going on, we could ask about bylaws and funding.**

Cynthia made a motion to put the item on the general board agenda, Zoila seconded the motion.

All in favor

- e. **Possible action item to put on the general board agenda: Report from Outreach Committee pass**

Cynthia made a motion to put the item on the general board agenda, Zoila seconded the motion

All in favor

- f. **Possible action item to put on the general board agenda: Presentation by the Neighborhood Council Commission President Karen Mack.**

Zoila made a motion to put the item on the general board agenda, Cynthia seconded the motion.

All in favor

- g. **Possible action item to put on the general board agenda: Approval for PUNC to host an event at the Rampart Police Division, to formally introduce the City Attorney to the community.**

Cynthia made a motion to put the item on the general board agenda, Zoila seconded

All in favor

- h. **Possible action item to put on the general board agenda: Report from the fact finding committee regarding the \$5,800 election expenses.**

Mr. Lee - We need a full report of the findings

Zoila made a motion to put item on the general board agenda, Cynthia seconded the motion

All in favor

- i. **Possible action item to put on the general board agenda: Report from Grievance committee.**

Mr. Lee -We need to close this thing because it is negative to our board

Cynthia – we have the report – we will give a full report - Carmen Hawkins is the city attorney that takes care of Neighborhood councils

Cynthia made a motion to put the item on the general board agenda, Zoila seconded the motion.

All in favor

5. Board member comments – comments from board members on non-agenda items within the Board’s subject matter jurisdiction.

Louis – during our last meeting at the library we found that they have a bulletin board; we should work with them, to get information out regarding our general board meetings.

Zoila – is the Rampart Police Division being paid?

Mark Lee – yes

Mark Lee – let’s have water and donuts available for the general board meeting

Mark Lee – We should plan an Open House for April to bring the people from the neighborhood to our meeting.

Cynthia made a motion to adjourn, Zoila seconded the motion.

6. Meeting adjournment (7:19)

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at 1) **Normandie Recreation Center 1550 S. Normandie Bl.** 2) **Berendo Middle School 1157 S. Berendo St.** 3) **Leo Politi Elementary School 2481 W. 11th St.** 4) **Magnolia Ave. Elementary School 1626 S. Orchard Ave.** 5) **Tenth Street Elementary School 1000 Grattan** 6) **Pico Union Branch Public Library 1030 S. Alvarado St.** 7) **Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.