

# CITY OF LOS ANGELES

CALIFORNIA



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PICO UNION NEIGHBORHOOD COUNCIL  
EXECUTIVE BOARD MEETING MINUTES  
Monday January 5th , 2015 at 6:30pm  
Kolping House – Auditorium (Parking available)  
1225 S Union Ave, Los Angeles, CA 90015  
[www.picounionnc.org](http://www.picounionnc.org)

## 1. Call to Order 6:39PM

## 2. Welcome remarks and roll call

Mark Lee  
Zoila Banuelos  
Cynthia Rodriguez (excused absence)  
Estrella Galindo (arrived at 6:49)

3. **Public comments** – Comments from the public on non-agenda items within the Board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min) No Public Comments

## 4. Discussion and possible action items to appear on the General Board agenda for January 12th 2015

### a. Discussion and Possible action item: Approval of PUNC December 2014 monthly expenses.

Any open discussions? None

Zoila made a motion to put the approval of the PUNC December 2014 monthly expenses on the General Board Meeting agenda, Mr. Lee seconded the motion.

All in favor

### b. Discussion and Possible action item: Approval of Presentation by Sahira Barajas of the Mayor's office, on The Promise Zone.

No objections

Zoila made a motion to put the item on the general board meeting agenda, Mr. Lee seconded motion

All in favor

### c. Discussion and Possible action item: Master Land Use Permit Application for case # CPC2013-3834GPA-ZC HD-CU-CUB-SPR. The project is a 120 room hotel off of Beckon & Olympic. The applicant is asking the City to extend the boundaries to allow a commercial zoning to the back end of the property. As well as a permit for the Hotel to sell alcohol.

The Zoning committee recommended that the applicant present information regarding the 8 conditions.

Zoila made a motion to put the item on the general board meeting agenda which includes a presentation of the 8 conditions recommended by the Zoning committee. Mr. Lee seconded the motion.

All in Favor

### d. Discussion and Possible action item: Master Land Use Permit Application for case # Dir 2014-4305. The project is for two single family homes at 1817 W. 12<sup>th</sup> Street Los Angeles. The applicant has meet all of the zoning requirements and are not asking for anything additional.

Mr. Lee – This is good for our neighborhood, because right now there is a burned down home there.

Zoila made a motion to put the item onto the General Board Meeting Agenda, Mr. Lee seconded the motion

All in Favor

### e. Discussion and Possible action item Master Land Use Permit Application for case # ZA 2014-4458. The

Project is a beauty salon. The applicant is requesting the legalization of an existing beauty salon, with the ability to serve the general public, in conjunction with an existing 3-story, 26,686.18 sq. ft. commercial office building in the (Q)c2-1 Zone

Mr. Lee – She wants to change the variance, so that she can serve the general public, not just the tenants  
Zoila – so is it a commercial area? Does she need to go to the City?

Mr. Lee - yes she needs to go to the City, but she has to go through the Pico Union NC first.

Mr. Lee made a motion to put the item onto the General Board Meeting Agenda, Zoila seconded the motion.

All in Favor

- f. Discussion and Possible action item:** Presentation by Ryan Allen of KYCC on “How to Maintain and improve the Barricades in District 1.”

Mr. Lee – They want to partnership with us to do whatever they can to improve the barricades near Normandie and Pico.

Zoila – we need that

Zoila made a motion to put the item on the General Board Meeting Agenda, Mr. Lee seconded the motion.

All in Favor

- g. Discussion and Possible action item:** Discussion on tree giveaway by Ryan Allen of KYCC

Mr. Lee – They want to deliver and plant trees in District 1, 2, & 3.

Estrella made a motion for KYCC to discuss the tree giveaway during the next General Board Meeting, Mr. Lee seconded the motion.

All in Favor

- h. Discussion and Possible action item:** Approval of PUNC partnership with the City Attorney’s Office for a community meeting on Wednesday January 21<sup>st</sup> from 6:30PM to 8:00PM at the Saint Sophia Cathedral and Huffington Center to introduce Olympic Division Neighborhood Prosecutor Steve Houchin.

Mr. Lee – We want to partner with them to cohost this event, are there any objections?

Estrella, is there any money involved?

Mr. Lee – no, we will only cohost and e-blast the event.

Mr. Lee made a motion to put the item on the General Board Meeting Agenda, Estrella seconded the motion.

All in Favor

- i. Discussion and Possible action item:** Discussion regarding Ad Space at St Thomas-continued from last month. Item Table until next month

- j. Discussion and Possible action item:** Appointment of new Ad Hoc AEG Panel.

Mr. Lee – We want to mix up this panel with 1 board member and 2 non board members

Zoila – What is this panel for?

Mr. Lee – This panel will discussion anything related to AEG

Estrella – So this committee will keep us abreast of what AEG is doing in our community correct

Mr. Lee – Correct

Zoila – There was a committee doing that before, but they stopped

Estrella made a motion to put the item on the General Board Meeting Agenda, Zoila seconded the motion

All in Favor

- k. Discussion and Possible action item:** Sue Hwang of YMCA – Making a presentation

**Mr. Lee – the YMCA would like to partnership with the PUNC, through this partnership, our people will have access to their facility**

**Zoila made a motion to put the item on the General Board Meeting agenda, Mr. Lee seconded the motion.**

- l. Discussion and Possible action item: Discussion and possible action regarding the purchase of a microphone, estimated cost of \$150.00.**

Make a motion to put the purchase of a new microphone on the general board meeting agenda, Zoila seconded the motion.

All in favor

**M. Discussion and Possible action item:** Discussion and possible action regarding Partnership with Pico Union Community Resource Fair – Thursday, February 12<sup>th</sup> 2015 10:00 to 2:00PM Pico Union Project Building 1153 South Valencia Street Los Angeles, CA 90015

Zoila made a motion to put the item on the general board meeting agenda, Estrella seconded the motion  
All in favor

**N. Discussion and Possible action item:** Discussion and possible action regarding changing the general board meetings from the 1<sup>st</sup> Monday to Tuesday, Wednesday, or Thursday.

Mr. Lee – Several People have a Problem coming to the general board meeting on Monday, some want to changes it to Tuesday, Government people have trouble coming on Monday

Estrella - I prefer Tuesday or Wednesday

Mr. Lee made a motion to put the discussion of changing the general board meeting date, Zoila seconded the motion

All in favor

**5. Board member comments** – comments from board members on non-agenda items within the Board’s subject matter jurisdiction.

Estrella - The Deacons of a Christian Church in our boundary ask for support with additional parking during church service.

Mr. Lee - I think we can help, have them come and make a presentation, we might be able to recommend that the school open their lot for a small fee.

Estrella – Happy New Year 2015!

Zoila, made a motion to adjourn the meeting, Mr. Lee seconded the motion

**6. Meeting adjournment 7:04**

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The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: [www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at 1) [Normandie Recreation Center 1550 S. Normandie Bl.](#) 2) [Berendo Middle School 1157 S. Berendo St.](#) 3) [Leo Politi Elementary School 2481 W. 11<sup>th</sup> St.](#) 4) [Magnolia Ave. Elementary School 1626 S. Orchard Ave.](#) 5) [Tenth Street Elementary School 1000 Grattan](#) 6) [Pico Union Branch Public Library 1030 S. Alvarado St.](#) 7) [Toberman Recreational Center 1725 Toberman St.](#)

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to [Picounion09@att.net](mailto:Picounion09@att.net).

**Process for Reconsideration** - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

**PROCESS FOR FILING A GRIEVANCE:** Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.