

CITY OF LOS ANGELES CALIFORNIA



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PICO UNION NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING AGENDA

November 30, 2015 at 6:30pm
Kolping House – Auditorium (Parking available)
1225 S Union Ave, Los Angeles, CA 90015
www.picounionnc.org

1. Call to Order

Track 45
6:35

2. Roll Call

Jay Park
Cynthia Rodriguez
Zoila Banuelos
Estrella Galindo (came in late)

3. Welcome Message

4. **Public comments** – Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)
5. Mark Lee: I am curious about item 5-e because they are a non-profit foundation and they must receive an approval from the city before requesting funding from the neighborhood council.
Mark: She has to apply for an all-purpose grant. She has to submit it to the city, the treasurer, and then on the agenda. City requests you to write an all-purpose grant.

5. Discussion and Possible action items to appear on the General Board agenda for December 7, 2015.

a) Approval of Monthly Expense (**November 2015**);

Motioned by

2nd by

Motion passed by unanimous vote

b) Approval of **November 2, 2015** Minutes;

Motioned by Cynthia Rodriguez

2nd by Zoila Banuelos

Motion passed by unanimous vote

c) **Discussion and possible action**, Noel Fleming; Elder Care Facility Permit Request for 1126-1134 S. Westmoreland Ave. Los Angeles, CA 90006

Jay: We will be discussing this at the general board meeting in December.

Motioned by Jay Park

2nd by Cynthia Rodriguez

Motion is passed by unanimous vote

d) **Discussion and Possible Action**, Daniel Ahadian; Land Use Consultant for proposed auto body shop on 1129 W Washington Blvd, Los Angeles, CA 90015 requesting continued support from PUNC

Jay: We discussed about this two weeks ago at the zoning meeting. Everything was okay except we requested signatures by residents nearby for approval in order to get moved to the general board meeting.

Daniel: There are two reasons for coming back. One is for starting an hour earlier and also create a name change. We wanted to share the signatures you requested.

Mark: We gave a specific condition to approve this project. The condition was the time to begin because of a noise complaint

Daniel: It's only on the north side that we have few apartments and we have solid walls and then a parking space and then the buildings. We were requested signatures and we went and received those signatures.

Jay: We accept you (Mark) opinion but we are accepting it now just to have it presented to the public at the general board meeting.

Daniel: we were requested to get only residential signatures

Jay: How many apartments are behind there?

Daniel: fifteen maybe seventeen. We are happy to show the plan with the concrete walls and the sound insulation for this kind of body ship is perfect.

Cynthia: If $\frac{3}{4}$ of the surroundings are commercial then they are open on Saturdays

Cynthia motions to move item to general board meeting

Estrella 2^{nds} the motion

Motion is passed by unanimous vote

e) **Discussion and Possible Action**, Mihae Jung with KYCC; Request for funding of Holiday Carnival

Mihae Jung: I'm not a representative for this particular event but I am familiar with the PUNC so I'm here representing KYCC. This is an event for hundreds of kids and families to engage in and overall it's a gift giveaway. We already filled out the MPG application and the event is on December 19. If our development manager can come to the general board meeting she can do a presentation for you guys.

Mark: For a non-profit organization to request funding you must submit an exact amount on the agenda. They have to indicate the amount so the board can discuss the amount.

Zoila: My suggestion is that when you suggest funds you have to request funds at least three months ahead of time because it takes a while for the funds to go through.

Jay: So unfortunately this is an event that we cannot accept this event. We just wanted to let you guys know about the event.

Jay motions to **deny** request

Cynthia 2nd the motion due to the time limits

Motion to deny original motion is passed by unanimous vote

Cynthia motions to add the announcement about the KYCC carnival at the general board meeting.

Jay 2nds the motion

Motion is passed by unanimous vote

6. Board member comments – comments from board members on non-agenda items within the Board's subject matter jurisdiction.

a. Zoila: There was less money in our account than expected and then I noticed that there was a different account with funds inside. So in order to pay outstanding checks I had to change the funds to a transfer of funds rather than a request for funds. That's why I need to know the set amount.

Jay: That's why I am saying we need to go to the city first. Why don't you make an appointment with the city hall that way we can talk to them and see how the money is being processed.

Zoila: I don't have the papers to back up my report.

Jay: I want to make sure how they do it. So we are going to see them and talk in front of the person.

b. Kareen: Every year they give toys for the community.

Jay: She mentioned it at the November meeting but she wasn't prepared.

Zoila: It's the same situation because it wasn't done ahead of time.

Jay: Do you have the papers prepared?

Kareen: No we just have a flyer

Cynthia: I went last year

Jay: Just my personal opinion, I want to accept what she does because she worked so hard for the event.

Kareen: What's the actual time frame so we know

Zoila: At least three months ahead of time

c. Kareen: Can we place on the agenda for the general meeting an event near Macarthur Park. The parade starts on Union and Olympic and goes all the way to the festival. I'm inviting you guys and would like to see if you guys want to booth, it's a free booth. If someone from the outreach program wants to set a booth we can set it up. The Festival is from 11am-10pm on Saturday December 19. The name of the festival is "Fieston Navideno." It is a Christmas theme parade to bring our cultures from our different countries. Parade starts at 6pm.

Cynthia: Let's do the booth

Jay: I'll be there

Cynthia: Do you provide tables for the booth?

Estrella: The person requesting will be requesting a letter of support. That is all

Cynthia motions to have a presentation for the festival on the general board meeting

Jay 2nds the motion

Motion passed by unanimous vote

Kareen: Next week there is a festival on Normandy and 8th street on December 5 and 6. It is from 5pm to 9pm

Jay ok, I'll be there

7. Notice:

Jay: Everyone please show up to the meeting.

Kareen: Will there be a potluck?

Jay: Can you call everyone and tell them that we are going to do a potluck on the 7th so they can bring food.

8. Meeting adjournment

Kareens motions to adjourn the meeting

Cynthia 2nds the motion

Motion adjourned at 7:31

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at *1225 S. Union Ave, Los Angeles, CA 90015*, at our website by clicking on the following link: [_www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11th St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.