

CITY OF LOS ANGELES CALIFORNIA



PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

Mark Lee
PRESIDENT

Cynthia Rodriguez
VICE PRESIDENT

Zoila Bañuelos
TREASURER

Estrella Marisol Galindo
SECRETARY

PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

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Elizabeth Guevara
Erica Jung
Roberto Kim
Jay Park
Rick Rodriguez
Peter Sean
Louis A. Shapiro
Susana Arreguin
Kareen Sandoval
Carmen Vaughn

PICO UNION NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING MINUTES
May 26, 2015 at 6:30pm
Kolping House – Auditorium (Parking available)
1225 S Union Ave, Los Angeles, CA 90015
www.picounionnc.org

1. Call to Order

Meeting Started at 6:30pm
Track 27

2. Roll Call

Cynthia Rodriguez
Mark Lee

3. Welcome Message

4. Public comments – Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min) -

None

5. Discussion and Possible action items to appear on the General Board agenda for June 01, 2015.

a) Approval of Monthly Expense (**May 2015**)

Mark calls the Motion to approve monthly expenses for May 2015

Cynthia seconds the motion

All in favor

Motion to approve monthly expenses for May 2015 passes

b) Approval of **May 04, 2015** Minutes.

Cynthia motions to approve the May 2015 minutes.

Mark seconds the motion

All in favor

Motion to approve the May 2015 board minutes passes.

c. Discussion and possible action: Election of board offices 2015-2016.

1. Treasurer

2. Secretary

3. Vice President

4. President

Cynthia motions to move election of board offices for the 2015-2016 period to the next board meeting.
Mark seconds the motion.

All in favor.

Motion to move election of board offices for the 2015-2016 period to the next board meeting passes.

d. Discussion and possible action: Pico Union NC Neighborhood Councils administrative procedures stipulation worksheet for 2016 Elections.

Cynthia motions to move the Pico Union NC Neighborhood Councils administrative procedures stipulation worksheet for 2016 Elections to the next board meeting on June 1, 2015.

Mark seconds the motion.

All in favor.

Motion to move the Pico Union NC Neighborhood Councils administrative procedures stipulation worksheet for 2016 Elections to the June 1st board meeting passes.

6. Board member comments – comments from board members on non-agenda items within the Board’s subject matter jurisdiction.

No board member comments.

7. Meeting adjournment

Cynthia motions to adjourn the meeting at 6:40pm

Mark seconds the motion

All in favor

Motion to adjourn the meeting at 6:40pm passes.

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at *1225 S. Union Ave, Los Angeles, CA 90015*, at our website by clicking on the following link: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11th St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel’s collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel’s report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board’s failure to comply with Board Rules or these Bylaws, or its failure to comply with the City’s Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.