

CITY OF LOS ANGELES CALIFORNIA



PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

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Cynthia Rodriguez
VICE PRESIDENT

Zoila Bañuelos
TREASURER

Estrella Marisol Galindo
SECRETARY

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Jay Park
Rick Rodriguez
Peter Sean
Louis A. Shapiro
Kareen Sandoval
Carmen Vaughn

PICO UNION NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING AGENDA

June 29, 2015 at 6:30pm
Kolping House – Auditorium (Parking available)
1225 S Union Ave, Los Angeles, CA 90015
www.picounionnc.org

1. Call to Order

Start time: 6:35pm
Track# 32

2. Roll Call

Mark Lee
Cynthia Rodriguez
Zoila Banuelos
Jay Park
Estrella Galindo (absent)

3. Welcome Message

Mark Lee - Jay Park is present and learning the process of meeting.

4. Public comments – Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)

Andrian Hammet from the Department of Mental Health –has requested to be on the agenda for the board meeting on July 6th 2015. She would like to make presentation of the academy and its services. Would like to partner with PUNC Motion to put Ms. Hammet request on the agenda for July 6th, 2015 for the General Board Meeting.

Cynthia calls the motion to put Ms. Hammet request on the July 6, 2015 Board Meeting agenda

2nd by Zoila

All in favor - yes

Motion passes to put Ms. Hammet request on the July 6, 2015 Board Meeting Agenda.

Mark see you next week. You will have 10 minutes to speak.

5. Discussion and Possible action items to appear on the General Board agenda for June 01, 2015.

a) Approval of Monthly Expense (**June 2015**);

Zoila motions to approve the monthly expenses for June 2015.

2nd by Mark

All in favor – yes

b) Approval of **June 08, 2015** Minutes;

Cynthia calls the motion to approve the June 8, 2015 minutes

2nd Zoila
All in favor – yes

Cynthia went to the restroom
6:41pm meeting resumes

c) Discussion and possible action: 2015 to 2016 Budget;
Zoila gives a breakdown of the budget.
- Starting July we have \$37k
- For Outreach we have \$2700
- For the community we have \$5K
and for grants we have \$5K

Mark what about the election? Do we have any money for that?
Zoila we have \$3000. After allocating some extra funds, we now have \$4000 for the community and \$4,500 for the election.

Mark calls the motion to push the elections to June 2016
Cynthia 2nd the motion
All in favor - yes

d) Discussion and possible action: Approval of new business cards for all the Pico Union Neighborhood Council board members;
Cynthia motions to approve new business cards
2nd by Zoila
All in Favor - yes

e) Discussion and Possible action: Selection of new Committee Chair;
Cynthia motions to select new Committee Chair
2nd Zoila
All in favor - yes

f) Discussion and Possible action: Selection of 2016 Election Committee:
Mark – we need a Committee Chair – elections are held next March
Motion to let board decide who will be the Committee Chair
Mark - We need two people on the Committee – the board will select the individuals with the condition that they will report to the board.

Cynthia motions so the board will approve 2 board members on 6th July to be committee chairs
Zoila – 2nd the motion.
All in favor - yes

g) Discussion and Possible action: Request for a conditional zoning permit Case No: ZA2015-1397CW, 2270 W. Pico Blvd, Verizon Alpico, Verizon Wireless SMSA, LLP, to build a Wireless Tower.
Cynthia motions to move the Request for a conditional zoning permit Case No: ZA2015-1397CW, 2270 W. Pico Blvd, Verizon Alpico, Verizon Wireless SMSA, LLP, to build a Wireless Tower to July 6, 2015
Board meeting agenda
Mark 2nd the motion
All in favor - yes

h) Discussion and Possible action: Request for a grant by the Aztec Rising from the Pico-Union Neighborhood Council;

Chris Alvarez and Ms. Mendez of Aztec Raising are presenting.
Presentation – video projected of the Aztec Raising 2nd Annual Thanksgiving Food Giveaway where PUNC donated \$500. Demonstration of all the donations -1st 100 people received a box of donations for Thanksgiving dinner. They have a large staff assisting with event – had over 500 people attending. Aztec offered tickets. The event was held at Rampart Station.
They are requesting where to host the 2015 event?

Mark – What time did it happen?

Chris – It was on a Tuesday at 10am and ends at 1pm

LAPD also participates and hands out turkeys

LAFD also participates and donates

Mendez – We would like PUNC to assist this year with the event.

Chris – We would like to have more resources and more food and games for kids as well - Case managers assisted members of the hangs

Mendez – Many families are afflicted with deceased members, and we would like to further assist them.

Mark – What is the amount you are requesting?

Chris – We would like to request \$1000.

Mendez – Last year we received \$400 – we are counting on stakeholders.

Mark – Do you work with the Salvation Army?

Mendez – They organize their own event, and we would like to keep this event separate from theirs. We have been doing it for the past 3yrs.

Mark –What area are the people from?

Mendez – They are mostly from the PUNC community.

Zoila – It is an opportunity to do outreach.

Cynthia it is a great program.

Mark – The City of Los Angeles mandates an All Purpose grant application. You must first apply online then come to us. You have to go through DONE – and our neighborhood, then come back next month.

The process takes take three months. I suggest requesting \$1000 and suggest you do it in a PUNC community park.

i) Discussion and Possible action: Should Pico Union Neighborhood Council relaunch the advertisement campaign in the St. Thomas Bulletin for the next 3 months.

PUNC relaunch ad campaign on the St Thomas newsletter.

Zoila we need to do outreach.

Mark try it for 3 months - constant contact – less to do it for one year

Zoila – \$300 to put ad – we need to do outreach

Mark item #i but for a legal pt – a church cant represent us

Cynthia has not done outreach because rick has been ill

Mark – We need to think about it carefully – we need to think through it. I suggest item h and I – should be pushed to the board meeting in August. Next month you need to approve the budget first, and you have time to discuss it next month. All the grant requests have to go through the All Purpose Grant step first before they present and make the grant request to the PUNC board.

Zoila – I will copy the PUNC administrator, and the PUNC president, so that we are covered when we deliver the documents to DONE.

Mark – Keep track of the mail, email and fax – bring it up with the board.

Cynthia motions to push the ad campaign to the August Board Meeting.

Mark 2nd the motion

All in favor - yes

6. Board member comments – comments from board members on non-agenda items within the Board’s subject matter jurisdiction.

Mark – Have fun guys, and Jay Park will do a great job, and we have a great administrator.

7. Meeting adjournment

Cynthia motions 7:10pm

Zoila 2nd the motion

Meeting is adjourned at 7:10pm

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at *1225 S. Union Ave, Los Angeles, CA 90015*, at our website by clicking on the following link: [_www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11th St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.