

CITY OF LOS ANGELES CALIFORNIA



PICO UNION NEIGHBORHOOD COUNCIL OFFICERS

Jay Park

PRESIDENT

David Torres
VICE PRESIDENT

Zoila Bañuelos
TREASURER

Elizabeth Guevara
SECRETARY

PICO UNION NEIGHBORHOOD COUNCIL BOARD MEMBERS

Peter Chang
Jesus Bañuelos
Cynthia Rodriguez
Erica Jung

PICO UNION NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING AGENDA

Peter Sean
Louis A. Shapiro
Estrella Galindo
Hyoungh Joong Kim

June 27, 2016 at 6:30pm
Kolping House – Auditorium (Parking available)
1225 S Union Ave, Los Angeles, CA 90015
www.picounionnc.org

1. Call to Order

Track #63

Time: 6:30pm

2. Roll Call

Jay Park

David Torres

Zoila Banuelos

Elizabeth Guevara

3. Welcome Message

Jay: First executive meeting for 2016 - 2017 year

•We have a new secretary and Vice President

General Board Meeting will be on the 11th of July (not on July 4th)

4. **Public comments** – Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)

•Barbara – I have a Grant form. I was also here last month, but meeting was canceled.

We seem to never have money left over for the swimming pool. Children cannot enter the pool unless they wear a suit that covers 99% of them. They do not have the money to wear the proper under garments. Here is the grant, the total is about \$458

Jay – We will transfer this to our General Board Meeting

Zoila – It is better to do this online through empowerLA

Barbara – Waiting for the end of the year because of the use or lose money.

Jay – We will report to empowerLA first, then we will discuss at meeting, then fill out/submit online.

5. Discussion and Possible action items to appear on the General Board agenda for July 11, 2016.

a) Approval of Monthly Expense (June 2016);

Jay to administrator: First of all, confirm the meeting for July 11th first of all. No meeting on July 4th because of holiday.

Remember to remind the board with an email.

Zoila - Motions for 2015 – 2016 to transfer \$2500 from committee improvement to operations (category 100)

Elizabeth seconds

Jay – Yes

David – Yes

Zoila – Yes

Elizabeth - Yes

•Motion approved

Elizabeth - Motion for 5a (Monthly Expense). David Torres seconds

Jay – Yes

David – Yes

Zoila – Yes

Elizabeth - Yes

•Monthly expense approved

b) Approval of **June 6, 2016** Minutes;

Zoila – Motion to approve minutes. Elizabeth seconds

Jay – Yes

David – Yes

Zoila – Yes

Elizabeth - Yes

•Approved

c) Approval of Budget 2016-2017

Zoila: (\$37,000) Because of elections. The only thing we cannot do is go over. We have to amend the budget. We have our outreach given here, all our expenses have to be for community, thus the title outreach.

Jay: Does this include advertising or donating?

Zoila: We have to get it approved it by the board, but we cannot directly spend or donate money like that. We should have some activity like street cleaning, etc. We can discuss more of these during meetings. Any opinions are welcome.

Jay: We should also team up with other neighborhood councils and see what they are doing and learn from them as well or organize something together.

Elizabeth: In my opinion we should also focus more on outreach.

-Flyer for every months meeting

Maybe we can make a postcard, like we did for elections, and then we can remind everybody for our monthly meetings.

Jay: Well first of the all we have the website.

Elizabeth: Well not everyone in the community has access to the internet or computer.

David: It does make sense to post them by the Church.

Jay: Good ideas.

David: If we don't spend the money we gave to a section, can we transfer the money or no?

Zoila: We either lose them or we have to give it to other councils that are doing projects.

Jay: We will try doing a few like 3 or 4 events/projects.

This is why these executive meetings are important

David – Motion for approval of Budget. Elizabeth seconds

Jay – Yes

David – Yes

Zoila – Yes

Elizabeth - Yes

•Budget approved

d) Approval of office supplies (up to \$1800.00)

Zoila: We can always spend the money if it is up to that amount, but we can always lower, not vice versa.

David: What are the categories of the operations?

Jay: Paper, ink, etc.

I think \$1800 should be enough.

David – Motion for 5d (Office Supplies). Jay seconds

Jay – Yes

David – Yes

Zoila – Yes

Elizabeth - Yes

•Approved

e) Approval of snacks and water for events (up to \$2000.00)

Zoila: This amount is just in case.

David: \$2000 for the entire year? Zoila: Yes

Zoila: Above our usual amount, however this allows us to go over just in case, but I don't think we will. Even if we do not spend the money, nothing will happen.

David: I think \$1500

Jay – Motion to change amount \$1500. David Seconds

Jay – Yes

David – Yes

Zoila – Yes

Elizabeth - Yes

•Approved

f) Approval of NPG for Rampart Booster Association Outreach Fair for the Community.

Zoila: They requested a \$1000 I think.

Jay: So let's do up to \$100

Zoila: I think this fair is in August.

To Administrator: Please find out when the fair exactly is and send us an email.

David – Motion for up to \$1000 for the fair. Elizabeth seconds.

Jay – Yes

David – Yes

Zoila – Yes

Elizabeth - Yes

•Approved

•Jay: I have an idea for the committees and I hope all of our members fit into a committee. I think they will.

I want everyone to have a first choice and second choice of which committee they want to be in.

Elizabeth: Five committees

Jay: Are we going to pick a chairman only? Or should we include members too, because the public can always join in too.

Jay: So we won't do a first or second choice. We will decide these at the General Board Meeting. We will have a meeting and we will appoint them, and if they accept, that should be fine

Jay - Motion to put this on the General Board Meeting Agenda to decide and appoint the members of all five committees. Elizabeth seconds

Jay – Yes

David – Yes

Zoila – Yes

Elizabeth - Yes

•Approved

6. Board member comments – comments from board members on non-agenda items within the Board's subject matter jurisdiction.

Zoila: We have a due date with the board vote form. We have to figure out and fill out.

Jay: Project package. So do you want me to do it or?

Zoila: Yes. Instructions are given.

Jay: I will find out first online

Zoila: The emails need to be updated because Jesus is not receiving the emails

Jay: Anything else before we adjourn the meeting?

Jay: Thank you for the meeting tonight. Thank you and let us make this a strong year

7. Meeting adjournment

Motion by David Torres to adjourn meeting – Zoila seconds

Jay – Yes

Elizabeth – Yes

•Meeting Adjourned 7:21pm

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at *1225 S. Union Ave, Los Angeles, CA 90015*, at our website by clicking on the following link: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **1) Normandie Recreation Center 1550 S. Normandie Bl. 2) Berendo Middle School 1157 S. Berendo St. 3) Leo Politi Elementary School 2481 W. 11th St. 4) Magnolia Ave. Elementary School 1626 S. Orchard Ave. 5) Tenth Street Elementary School 1000 Grattan 6) Pico Union Branch Public Library 1030 S. Alvarado St. 7) Toberman Recreational Center 1725 Toberman St.**

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel’s collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel’s report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board’s failure to comply with Board Rules or these Bylaws, or its failure to comply with the City’s Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.